

*Sample of
Employment Offer Letter for UL Lafayette
students applying for
CPT (Curricular Practical Training)*

Acme Company, Inc.

123 Easy Street, Lafayette, LA 70504
(Tel) (000) 000-0000 (Fax) (000) 000-0000

Date:

To: Office of International Affairs

_____ will be employed by our company from _____ to _____
(student's name here)

Physical location of student's job: 123 Easy Street / Lafayette, LA 70504

Number of hours work: 002 TTf 30.002 002 Tw52T10 T207

(Company's Name)